**New Patient Registration Form - Child**

Please complete all pages in full using block capitals

|  |
| --- |
| **1. Background Details** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Your Child Details** | | | |
| Child Name |  | Gender |  |
| Address |  | Date of Birth |  |
| Home Telephone |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Parent or Guardian Details** | | | | |
| Your Name |  | | Relationship |  |
| Address |  | | Home Telephone |  |
| Work Telephone |  |
| Mobile Telephone | I consent to be contacted\* by SMS on this number: | | | |
| Email | I consent to be contacted\* by email at this address: | | | |
| Family Registered With Us | |  | | |

*\* It is your responsibility to keep us updated with any changes to your telephone number, email & postal address.*

*We may contact you with appointment details, test results or health campaigns*

*If you do not consent to being contacted by SMS or Email, please tick here:  SMS  Email*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Other Details** | | | | | |
| Previous GP | Name: | | Address: |  | |
| Country of Birth |  | | | | |
| School |  | | | | |
| Ethnicity | White (UK)  White (Irish)  White (Other) | Black Caribbean  Black African  Black Other | | Bangladeshi  Indian  Pakistani | Arabic  Chinese  Other |
| Religion | C of E  Catholic  Other Christian | Buddhist  Hindu  Muslim | | Sikh  Jewish  Jehovah’s Witness | No religion  Other: |
| Housing | Own Home  Sheltered House | Refugee  Asylum Seeker | |  |  |
| Overseas Visitor | Yes | European Health Insurance Card Held (please bring details with you) | | | |
| Armed Forces | Family Member |  | |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Communication Needs** | | | |
| Language | What is your main spoken language?  Do you need and interpreter?  Yes  No | | |
| Communication | Do you have any communication difficulties?  Yes  No  If **Yes** please identify below | | |
| Hearing aid  Lip reading | Large print  Braille | British Sign Language  Makaton Sign Language  Guide dog |

|  |
| --- |
| **2. Medical History** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Medical History** | | | |
| Has your child suffered from any of the following conditions? | | | |
| Asthma | Depression | Diabetes | Epilepsy |
| Any other conditions, operations or hospital admission details:  <Problems>  <Summary>  If your child is currently under the care of a Hospital or Consultant outside our area, please tell us here: | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Family History** | | | |
| Please record any significant family history of close relatives with medical problems and confirm which relative e.g. mother, father, brother, sister, grandparent | | | |
| Asthma………………….  COPD………………...…  Epilepsy………………… | Heart Disease……….…  Stroke…………….……..  Blood Pressure………… | Diabetes………..………  Kidney Disease..………  Liver Disease..….…….. | Depression………..……  Thyroid…………..….…..  Cancer………………….. |
| Other:  <Family History> | | | |

|  |
| --- |
| **Allergies** |
| Please record any allergies or sensitivities below  <Allergies & Sensitivities> |

|  |
| --- |
| **Current Medication** |
| Please check and include as much information about your child’s current medication below  If they have a previous repeat medication list please give this to us & they may need a medication review appointment  <Medication>  <Repeat templates> |

|  |
| --- |
| **3. Further Details** |

|  |  |
| --- | --- |
| **Electronic Prescribing** | |
| If you would like your child’s prescriptions to go electronically,  please provide details of the pharmacy you would like to use: | Pharmacy: |

|  |  |
| --- | --- |
| **Parent or Guardian Signature** | |
| Signature | I confirm that the information I have provided is true to the best of my knowledge |
| Name |  |
| Date |  |

**Checklist**

Please ensure the following are done and provided so that your registration can be completed successfully

|  |  |
| --- | --- |
|  | Completed & Signed Above Form |
|  | Completed & Signed GMS1 Form |
|  | Birth Certificate |
|  | Photo Proof of ID *e.g. Passport, Photo Driving License or Photo ID card* |
|  | Proof of Address  *e.g. Bank statement, Utility Bill or Council Tax from within the last 3 months* |

**Practice Use Only**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Appointment | Required | Not Required |  |  |
| Photo ID | Passport | Driving licence | Identity card | Other |
| Proof of Address | Utility Bill | Council Tax | Bank Statement | Other |

|  |
| --- |
| **4. Sharing Your Health Record** |

|  |
| --- |
| **Your Health Record** |
| Do you consent to your GP Practice sharing your Child’s health record with other organisations who care for them?  Yes *(recommended option)*  No, except in an emergency  No, never *(not recommended, please discuss this with your GP before ticking this option)*  Do you consent to your GP Practice viewing your Child’s health record from other organisations that care for them?  Yes *(recommended option)*  No |

|  |
| --- |
| **Your Summary Care Record (SCR)** |
| Do you consent to your child having an Enhanced Summary Care Record with Additional Information?  Yes *(recommended option)*  No |

|  |  |
| --- | --- |
| **Parent or Guardian Signature** | |
| Signature |  |
| Name |  |
| Date |  |

**Sharing Your Health Record**

**What is your health record?**

Your health record contains all the clinical information about the care you receive. When you need medical assistance it is essential that clinicians can securely access your health record. This allows them to have the necessary information about your medical background to help them identify the best way to help you. This information may include your medical history, medications and allergies.

**Why is sharing important?**

Health records about you can be held in various places, including your GP practice and any hospital where you have had treatment. Sharing your health record will ensure you receive the best possible care and treatment wherever you are and whenever you need it. Choosing not to share your health record could have an impact on the future care and treatment you receive. Below are some examples of how sharing your health record can benefit you:

* Sharing your contact details This will ensure you receive any medical appointments without delay
* Sharing your medical history This will ensure emergency services accurately assess you if needed
* Sharing your medication list This will ensure that you receive the most appropriate medication
* Sharing your allergies This will prevent you being given something to which you are allergic
* Sharing your test results This will prevent further unnecessary tests being required

**Is my health record secure?**

Yes. There are safeguards in place to make sure only organisations you have authorised to view your records can do so. You can also request information regarding who has accessed your information from both within and outside of your surgery.

**Can I decide who I share my health record with?**

Yes. You decide who has access to your health record. For your health record to be shared between organisations that provide care to you, your consent must be gained.

**Can I change my mind?**

Yes. You can change your mind at any time about sharing your health record, please just let us know.

**Can someone else consent on my behalf?**

If you do not have capacity to consent and have a Lasting Power of Attorney, they may consent on your behalf. If you do not have a Lasting Power of Attorney, then a decision in best interests can be made by those caring for you.

**What about parental responsibility?**

If you have parental responsibility and your child is not able to make an informed decision for themselves, then you can make a decision about information sharing on behalf of your child. If your child is competent then this must be their decision.

**What is your Summary Care Record?**

Your Summary Care Record contains basic information including your contact details, NHS number, medications and allergies. This can be viewed by GP practices, Hospitals and the Emergency Services. If you do not want a Summary Care Record, please ask your GP practice for the appropriate opt out form. With your consent, additional information can be added to create an Enhanced Summary Care Record. This could include your care plans which will help ensure that you receive the appropriate care in the future.

**How is my personal information protected?**

<Organisation Details> will always protect your personal information. For further information about this, please see our Privacy Notice on our website or please speak to a member of our team

For further information, please see: [www.nhs.uk/NHSEngland/thenhs/records](http://www.nhs.uk/NHSEngland/thenhs/records)

|  |
| --- |
| **5. Online Access To Your Health Record** |

|  |
| --- |
| **I wish to have online access for my child to:** *Please tick all that apply* |
| View & book appointments |
| View & request medication |
| Access my coded medical record *(contains any medical codes that have been recorded)* |
| Access my full medical record *(contains medical codes* ***and*** *any free text that has been recorded)* |
| Access my Summary Care Record |
| Complete online questionnaires |

|  |
| --- |
| **I wish to access my child’s medical record & understand & agree with each statement:** *Please tick all that apply* |
| I have read and understood the ‘Important Information’ section below |
| I will be responsible for the security of the information that I see or download |
| If I choose to share my information with anyone else, this is at my own risk |
| I will contact the practice as soon as possible if I suspect that my account has been accessed by someone without my agreement |
| If I see information in my record that it not about me, or is inaccurate I will log out immediately and contact the practice as soon as possible |

Please bring photographic proof of your identification in order for the process to be completed

|  |  |
| --- | --- |
| **Parent or Guardian Signature** | |
| Signature |  |
| Name |  |
| Date |  |

**For Practice Use Only:**

|  |  |  |  |
| --- | --- | --- | --- |
| Identity verified through  (tick all that apply) | Birth certificate  Self vouching  Vouching with information in record  Photo ID  Proof of residence  Professional vouching | | |
| Name of Verifier |  | Date |  |
| Name of person who authorised and added to SystmOne |  | Date |  |
| Photocopied this page | Yes – Name: | | |
| Passed for scanning | Yes – Name: | | |